



Clinton Health Access Initiative, Inc.

Independent Contractor Solicitation

Funded by: Wellcome Trust

Date Issued: July 2026

Ethical Conduct and Conflicts of Interest

In accordance with CHAI's [Global Code of Conduct](#) and [Conflict of Interest policy](#), CHAI is committed to conducting business with integrity and objectively selecting independent contractors. CHAI maintains a zero-tolerance policy for acts including but not limited to collusion among individuals, submitting falsified bids, bribery, and/or other forms of fraud. Offerors engaging in such conduct will be disqualified from current and future opportunities. CHAI employees and others acting on CHAI's behalf are prohibited from accepting or asking for bribes, gifts, fees, or any other object of value or compensation related to doing business. Please contact ethics@clintonhealthaccess.org with any questions or concerns or to report any violations.

Summary of terms

A. Background

The Clinton Health Access Initiative, Inc. (CHAI) is a global health organization committed to saving lives and improving health outcomes in low- and middle-income countries by enabling the government and private sector to strengthen and sustain quality health systems. For more information, please visit www.clintonhealthaccess.org

The Clinton Health Access Initiative, Inc. (CHAI) invites interested and capable individuals to submit applications to:

Support improving access to affordable, quality-assured psychotropic medications, generating evidence for cost-effective investment, and strengthening integration of mental health into existing HIV, PHC, and NCD platforms.

Individuals are invited to submit applications in response to this INDEPENDENT CONTRACTOR SOLICITATION in accordance with Section D, Instructions for Preparation of Application and Submission to CHAI.

This INDEPENDENT CONTRACTOR SOLICITATION does not obligate CHAI to make an award or fund an applicant, nor does it commit CHAI to reimburse for the costs incurred for application preparation. All costs related to application preparation must be borne by the applicant. CHAI will accept no fee for the submission of these applications. CHAI makes no representations or warranties and will not incur any liability under any law as to the accuracy, reliability, or completeness of the information contained in the INDEPENDENT CONTRACTOR SOLICITATION.

B. Application Dates and Requirements

The below table summarizes key dates in the INDEPENDENT CONTRACTOR SOLICITATION process. Applicants are expected to comply with these dates and deadlines. CHAI reserves the right to modify the dates at its discretion.

Milestone	Date and Time
INDEPENDENT CONTRACTOR SOLICITATION Released	17 th July 2026
Applications due	24 th July 2026
Estimated award of Agreement	By 31 st July 2026

1. Application Submission and Validity

All responses to this INDEPENDENT CONTRACTOR SOLICITATION must be submitted by the date and time above and must comply with the instructions below in Section D. Instructions and Preparation of Application and Submission to CHAI. Offers must be submitted electronically only, to Kabelo Segwele and Ofentse Mosikare, email address: ksegwele@clintonhealthaccess.org and omosikare@clintonhealthaccess.org CHAI reserves the right to evaluate late offers at its discretion. By submitting this application, the applicant confirms that the application is valid for a period of 60 days.

2. Award

CHAI will examine the offers to determine if they are complete, comply with all the conditions of the INDEPENDENT CONTRACTOR SOLICITATION, and are in general order. CHAI anticipates making one award to one individual; but reserves the right to make no award, or to make multiple awards.

C. Eligibility Requirements

Applicants are required to be eligible to work in South Africa. CHAI does not sponsor work authorization for Independent Contractors. Applicants may submit applications either as individuals or under an LLC or similar designation. These businesses must be legally registered to conduct business in South Africa. valid copy of a business license and/or registration must be provided in the offer submission. All offers must be submitted using Annex A below and must be signed by cognizant officers of the organization.

Eligibility criteria:

- Psychiatric background
- Experience in Mental Health Programs in South Africa
- Experience with SAHPRA and NEMLC processes

D. Instructions for Preparation of Application

Applicants are required to use the form in Annex A, below, to reply to this INDEPENDENT CONTRACTOR SOLICITATION. Failure to provide all the information required by the INDEPENDENT CONTRACTOR SOLICITATION or submitting an offer that does not respond to the INDEPENDENT CONTRACTOR SOLICITATION in all respects may result in the rejection or disqualification of the offer. The information that the respondent considers proprietary must be clearly marked as such. All such information will be treated confidentially and used by CHAI for evaluation purposes only.

1. Technical Application

Applicants are required to write a technical response to the scope of work in Section G, Scope of Work and Deliverables.

2. References

Applicants must complete the table in Annex A with references.

3. Rate

The resultant agreement will be an independent contractor agreement that is monthly based. Once the agreement is signed, no additional fees, taxes, or costs may be added post award. All rates must be made in Rands.

4. Curriculum Vitae (CV)

Applicants must submit a complete CV as an attachment to the application.

F. Terms and Conditions of Independent Contractor Agreement

Any agreement that results from this solicitation will be subject to CHAI's standard agreement terms and conditions. A copy is available upon request. For the purpose of this solicitation, please note that the following terms apply:

I. Confidentiality: Information which the applicant considers to be confidential or proprietary must be clearly marked as such. All such information is treated as confidential by CHAI for assessment purposes only. Should the applicant anticipate submitting confidential or proprietary information to CHAI, please contact the POC for this solicitations to request a copy of CHAI's standard NDA.

II. Ethical Conduct and Conflicts of Interest: In accordance with CHAI's Global Code of Conduct and Conflict of Interest policy, CHAI is committed to conducting IC solicitations with integrity and objectively selecting suppliers and vendors. CHAI maintains a zero-tolerance policy for acts including but not limited to collusion among vendors, submitting falsified bids, bribery, and/or other forms of fraud. Applicants engaging in such conduct will be disqualified from current and future opportunities. CHAI employees and others acting on CHAI's behalf are prohibited from accepting or asking for bribes, gifts, fees, or any other object of value or compensation related to doing business. Contact ethics@clintonhealthaccess.org with any questions or concerns or to report any violations, or the CHAI Whistleblower Hotline at chai@integritycounts.ca (+1 866-921-6714 [Toll-Free U.S.] or +1 604-922-5953 [International]).

G. Rationale

Mental health conditions account for approximately one sixth of global disease burden, with four disorders, schizophrenia, bipolar disorder, major depression, and anxiety - contributing ~80% of this burden. Effective and affordable treatments exist and yet remain largely out of reach for most people who need them. An estimated 90% of people with psychosis in low- and middle-income countries (LMICs) do not receive minimally adequate care and face a 10- to 20-year reduction in life expectancy compared with the general population.

To address these gaps, CHAI South Africa is working with the NDOH to strengthen access to psychotropic medicines and mental health services, from availability and affordability of medicines to the clinical and funding frameworks needed to scale quality care nationally. This requires sustained technical engagement with NDOH and other stakeholders, robust evidence to guide investment and clinical decisions, and the groundwork to move community-based mental health care from concept to national implementation. The Consultant's responsibilities sit within this broader effort, and include the following:

Scope of Work

The Consultant's responsibilities include the following:

- Contribute to and validate CHAI Mental Health concept notes, proposals, and market reports in support of the NDOH programme objectives.
- Engage with the NDoH Mental Health Directorate and relevant stakeholders through meetings, relationship mapping, and facilitation, while establishing and managing a Mental Health Technical Working Group (TWG) to drive aligned priorities and ensure follow-through on agreed actions.
 - Identify, map, and facilitate engagement with key stakeholders critical to the mental health programme, including
 - Coordination and formation of ongoing Mental Health Technical Working Group (TWG), including reviewing terms of reference and coordinating membership.
 - Represent CHAI in external meetings, technical working groups, and partner forums as required.

- Facilitate ongoing liaison and negotiations with SAHPRA and suppliers on matters related to psychotropic medicines
- Review clinical pathways for mental health in South Africa to guide CEA modeling and future new product introductions and evolving clinical evidence.
- Commence with the preparatory work to establish the process for developing a mental health clinical guideline, aligned with the NDoH Standard Treatment Guidelines (STGs), adult primary care and global best practice guidance
- Involvement in activities and discussions on optimal allocation of mental health funding to maximise value-for-money outcomes
- Develop implementation frameworks and design coordination mechanisms, alongside other preparatory activities to introduce community mental health at a national scale

The consultant will be expected to produce a monthly report detailing progress on activities.

This opportunity is advertised during a transitional program phase. As such, the scope of work outlined in this solicitation may evolve or expand in response to ongoing engagements with the National Department of Health (NDOH) and the funder.

Candidates are therefore expected to demonstrate adaptability and a willingness to work within a dynamic and developing program environment. The selected consultant should anticipate that deliverables and activities may be refined over the course of the engagement to reflect the program's changing needs and priorities.

1. Period of Performance

1st August 2026 - 30th September 2026.

Annex A: Independent Contractor Application Form

To:

Reference:

Your Name:

General

I, the undersigned, hereby provide this offer to perform the work described in the referenced INDEPENDENT CONTRACTOR SOLICITATION. I acknowledge and agree to all terms and conditions. I certify that I/my business entity is eligible to participate in this solicitation and that I am not debarred, nor on any watchlist or sanctions list. I further certify that, to the best of my knowledge, I have no close, familial, or financial relationships with CHAI staff or individuals representing CHAI; and that I have no close, familial, or financial relationships with any other individuals replying to this INDEPENDENT CONTRACTOR SOLICITATION. If I become aware of a potential conflict I will immediately notify ethics@clintonhealthaccess.org.

My application remains valid for 60 days from the date of submission.

General Information	
Name	
Address	
Phone Number	

Past Performance

I hereby provide three references for similar work that I acknowledge may be contacted at any time by CHAI.

Technical Application

Rate

Item	Rate (ZAR)	Duration	Total (ZAR)
Contractor Fees			
Budget Total			

Signature

Name (Printed):

Title:

Signature:

Date:

Attachment: