



Terms of Reference

TECHNICAL ASSISTANCE TO SUPPORT EVIDENCE BASED PRIORITY SETTING

Background

The Clinton Health Access Initiative, Inc. (CHAI) is a global health organization committed to saving lives and reducing the burden of disease in low- and middle-income countries. Founded in 2002 in response to the HIV/AIDS epidemic, CHAI has since expanded its portfolio across infectious diseases, non-communicable diseases, maternal and child health, vaccines, health financing, and broader health systems strengthening.

In Uganda, CHAI works closely with the Ministry of Health (MoH) and key stakeholders to strengthen health system performance and ensure that Global Health Initiative resources including funding from the Global Fund, Gavi, and the United States Government (USG) are strategically directed toward the country's highest-priority health sector needs. CHAI provides technical support in data analytics, disease modelling, prioritization frameworks, cost and investment analyses, and technical coordination to inform evidence-based decision-making, priority setting, and successful mobilization of external resources.

Overview of the Consultancy

CHAI seeks to engage independent consultants to provide targeted, short-term technical assistance to prioritized Ministry of Health departments and programs. The consultants will support analytical, strategic, and coordination activities aimed at strengthening national planning, informing priority-setting processes, and enhancing the quality and effectiveness of technical inputs into funding requests, investment cases, and grant applications to major global health financing mechanisms.

CHAI intends to contract up to 2 individuals for this consultancy. Only individuals are eligible to apply.

The consultancy assignments may support one or more of the following areas:

- Data analytics and synthesis to inform strategic planning and policy decisions
- Disease modelling and scenario analyses to guide prioritization and investment choices
- Development and application of prioritization frameworks and decision-support tools
- Costing, resource mapping, and funding gap analyses
- Technical input into grant writing, concept notes, investment cases, and supporting documentation
- Coordination and alignment of stakeholders to support effective resource mobilization

Scope of Work

Under the overall guidance of CHAI and in close collaboration with the Ministry of Health, the consultant(s) will undertake the following tasks, as applicable to the specific assignment:

1. Analyze health sector data from multiple sources to generate insights that inform priority setting, strategic planning, and resource allocation decisions.
2. Conduct relevant program and disease modelling, scenario analyses, or burden projections to support evidence-based investment planning.
3. Develop or apply prioritization frameworks to support transparent and data-driven decision-making processes within designated MoH department.
4. Conduct costing analyses, resource mapping, and funding gap assessments to inform domestic and external resource mobilization efforts.
5. Provide technical inputs into the development or review of grant applications, concept notes, investment cases, and other funding proposals to Global Fund, Gavi, USG, and other global health initiatives as relevant to the Ministry department.
6. Support coordination processes, including preparation of technical briefs, presentations, and participation in MoH and partner technical meetings, as required.
7. Document analyses, assumptions, methodologies, and recommendations in clear, high-quality technical outputs suitable for government and partner use.

Desired Competencies

1. Strong analytical skills with the ability to process and interpret complex health, financial, or epidemiological data and translate findings into actionable recommendations.
2. Demonstrated experience in health sector planning, prioritization, costing, or resource mobilization in Uganda health sector contexts.
3. Familiarity with global health financing mechanisms, including the Global Fund, Gavi, and USG-supported programs.
4. Excellent written and verbal communication skills, with the ability to present technical information clearly to both technical and senior policy audiences.
5. Ability to work collaboratively with government counterparts, development partners, and multidisciplinary teams.
6. Strong organizational skills and ability to deliver high-quality outputs within tight timelines.

Qualifications and Experience

- Master's degree in public health, medicine, pharmacy, health economics, epidemiology, statistics, health financing, economics, or a related field, with at least 3 years of relevant professional experience; **or**
- Bachelor's degree in a relevant field with at least 5 years of demonstrated experience in health sector analysis, planning, or resource mobilization.
- Proven experience supporting government-led health programs or ministries of health.
- Experience contributing to grant writing, investment cases, or funding proposals for major global health donors is an added advantage.
- Proficiency in Microsoft Office applications; experience with analytical or modelling tools is desirable.
- Demonstrated ability to produce high-quality technical reports, briefs, and presentations.

Deliverables and Timelines

Specific deliverables and timelines will be defined for each assignment and may include, but are not limited to:

- Analytical reports, briefs, or dashboards to inform priority setting and planning
- Disease modelling or scenario analysis outputs with documented assumptions

- Costing, resource mapping, or funding gap analysis reports
- Technical inputs into grant applications, concept notes, or investment cases
- Presentations delivered to Ministry of Health and partner technical forums as needed

Duration

The consultancy will be for a fixed-term, short-term engagement, with an estimated 60 nonconsecutive working days based on Ministry priorities and CHAI requirements.

Reporting and Coordination

The consultant(s) will report to CHAI and work closely with designated Ministry of Health counterparts. All outputs will be developed in close consultation with relevant MoH departments to ensure alignment with national priorities and processes.

Application requirements

Interested applicants should submit the following requirements to the email address below by 6th March 2026, UgandaProcurement@clintonhealthaccess.org

- CV with contact information of at least 2 references from previous related work
- At least 2 samples of documents delivered from past consultancies