



INVITATION TO BID

Reference	ITB/CHAI/NCDSUP/GHA1125
Posting Date	17 NOVEMBER 2025
Closing date	8 th DECEMBER 2025

The Ministry of Health and Ghana Health Service (GHS), through its Non-Communicable Disease Control Program (NCDCP), seeks to reduce morbidity and mortality associated with Non-Communicable Diseases (NCDs). GHS is collaborating with the Clinton Health Access Initiative (CHAI) to implement interventions, including the decentralization of NCD services at the sub-district level, leveraging the primary health care networks in increasing access to NCD care at the PHC level to enhance early detection and treatment of NCDs, particularly hypertension and diabetes.

As part of its ongoing efforts to support the GHS in expanding access to NCD services, particularly at the sub-district level – CHAI, with funding from the Helmsley Charitable Fund, invites interested and qualified vendors to submit bids for the supply of the medical devices, consumables, and medicines, as detailed in the specification package (Annex B) of this RFQ.

When preparing your submission, please be guided by the product details attached as Annex A, specifications attached as Annex B, and the CHAI code of conduct and ethics for suppliers in Annex C.

RFQ Requirements:

1. **All requests for clarification should be sent to:** ghncdprocurement@clintonhealthaccess.org by **01/12/2025**.
2. Quotations must be submitted by **11:59 PM GMT on 08/12/2025** via email to ghncdprocurement@clintonhealthaccess.org referencing **RFQ/CHAI/NCDSUP/GHA1125** in the subject line.
3. Bidders are requested to send an email with the subject line **“Upload Link Request”** to obtain an alternative submission link for documents exceeding 2 MB that cannot be sent by email.

Quotations submitted after the stated deadline will not be considered. Bidders may submit bids for a single product, multiple products, or all products listed in this RFQ. All medical devices, consumables, and medicines will be assessed in accordance with CHAI’s Quality and Procurement Policy. Bidders may be requested to submit additional information and/or product samples to CHAI and GHS for evaluation during the tender review process.

TERMS AND CONDITIONS

Delivery Terms INCOTERMS 2020	Delivered Duty Paid (DDP)
Exact Address(es) of Delivery Location(s) - identify all, if multiple	Clinton Health Access Initiative Office, No. 29 Shamo Kwei Avenue, Off Adjiringanor Road, East Legon, Accra, Ghana
Latest Expected Delivery Date and Time (<i>if delivery time exceeds this, quote may be rejected by CHAI</i>)	Within one month of issue of purchase order
Lead time (days)	Specify in Annex A
Mode of Transport	Road
Preferred Currency of Quotation	Ghana Cedis
Warranty	Varies (see Annex B)
Deadline for the Submission of Bid	26 th November, 2025
All documentations, including catalogs, instructions, and operating manuals, shall be in this language	English
Documents to be submitted	<ol style="list-style-type: none"> 1. Completed Annex A and Annex B 2. Legal Documentation (Business Registration and Tax Clearance) to operate in Ghana. (This is in addition to completed vendor details in Annex A) If documents are not in English, please provide translation. 3. Evidence of previous projects and/or reference letters 4. Evidence of Quality Assurance documentation such as ISO 13485 and SRA approval (FDA approval/EC certification, etc) and Letter of Authorisation (LOA) where applicable
Payment Terms	100% after supply and inspection preferred, however, other terms can be negotiated
Liquidated Damages	1% of total contract amount for each day of delay and maximum of 30 days after which contract will be terminated.
Evaluation Criteria	<ol style="list-style-type: none"> 1. Technical responsiveness/Full compliance to requirements and lowest evaluated price 2. Delivery period 3. Full acceptance of the PO/Contract General Terms and Conditions <p>Note: Failure to submit valid quality documentation (e.g., ISO, CE, FDA certification etc) where applicable will automatically disqualify the vendor from further consideration.</p>
Type of Contract to be Signed	Purchase Order
Special Conditions of Contract	Failure to comply with delivery date above shall be a basis for cancellation. Forfeiture of bid security if submitted with the bids if applicable. CHAI reserves the right to select any single or combination of supplier(s)
Proposal/Quotation validity	90 days minimum
Conditions for Release of Payment	<ol style="list-style-type: none"> 1. Passing Inspection/Verification of Supplies 2. Written Acceptance of Goods based on full compliance with RFP requirements by the end user
Annexes to this RFQ	<input checked="" type="checkbox"/> Product quantities and delivery location (Annex A) <input checked="" type="checkbox"/> Technical specification (Annex B) <input checked="" type="checkbox"/> Code of conduct (Annex C)

Contact Person for Inquiries (Written inquiries only)	All queries must be sent to ghncdprocurement@clintonhealthaccess.org
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ANNEX

Annex A: Product Information and Bidder Details

Product information, required quantities, and detailed delivery location can be found in Sheets 1 & 2 of Annex A via this link: [Product Information and Vendor details](#). Download the Excel sheet, complete it, and include in your application. If you are unable to access this link, please contact us via ghncdprocurement@clintonhealthaccess.org and we will email the documents to you.

Product Number	Product Category	Product/Item	Quantity
1	Devices	Blood Pressure Monitor (Automatic Digital)	82
2	Devices	Glucometer (Blood Glucose Meter)	82
3	Devices	Weighing Scale (Without Stadiometer)	54
4	Devices	Weighing Scale (With Stadiometer)	28
5	Devices	Stadiometer	82
6	Devices	Pulse Oximeter (Fingertip)	82
7	Devices	Measuring Tape (Non-Stretch)	82
8	Devices	Tuning Fork	41
9	Consumables	Glucometer Test Strips	38593
10	Consumables	Lancets (Single-use)	38593
11	Consumables	Urine Dipsticks (10 or more parameters)	81707
12	Consumables	Lumira Dx HBA1c (Single use strips for quantitative HBA1c)	1500
13	Medicines	Amlodipine besylate equivalent to 5 mg amlodipine	45078
14	Medicines	Amlodipine besylate equivalent to 10 mg amlodipine	294981
15	Medicines	Bendroflumethiazide 2.5 mg	129519
16	Medicines	Hydrochlorothiazide 12.5 mg	55510
17	Medicines	Losartan potassium 50 mg	43374
18	Medicines	Lisinopril dihydrate equivalent to 10 mg lisinopril	74014
19	Medicines	Metformin hydrochloride 500 mg	207563
20	Medicines	Glimepiride 1 mg	26098
21	Medicines	Glimepiride 2 mg	26098
22	Medicines	Gliclazide 40 mg	26098
23	Medicines	Gliclazide 80 mg	26098

Annex B: Technical Specification and Shipping Requirements

Technical specifications for items can be found via this link: [Specification and checklist](#). Download the Excel sheet, complete it, and include in your application. If you are unable to access this link, please contact us via ghnutprocurement@clintonhealthaccess.org, and we will email the documents to you.

Annex C: CHAI Code of Conduct for Suppliers

The CHAI code of conduct for suppliers is a minimum set of requirements that suppliers must meet to qualify to do business with CHAI and remain in good standing with the organization. Please read the document via this link: [Code of Conduct for Suppliers](#) and apply for this solicitation only if your organization can comply with these requirements.