



REQUEST FOR PROPOSAL (RFP)

Reference	RFP/CHAI/PIP/11LAO5; RFP/CHAI/PIP/11LAO6; RFP/CHAI/PIP/11LAO7; RFP/CHAI/PIP/11LAO8
Posting Date	08 August 2022
Closing date	29 August 2022

The Clinton Health Access Initiative (CHAI) seeks interested and capable vendors to submit quotations for the supply and installation of a medical oxygen piping distribution inclusive of a manifold system at provincial hospitals in **Attapue, Bokeo, Khammouan, and Xainyabouli**, as detailed in the specification package. At present, the hospitals are mostly utilizing bedside oxygen cylinders. Appropriate installation and repair of oxygen outlets and the pipelines will allow the hospitals to expand its capacity to care for patients.

When preparing your RFP please be guided by the form attached as Annex B for each facility and CHAI code of conduct and ethics for suppliers in Annex C. Any queries or clarifications on RFP should be submitted via the email laosprocurement@clintonhealthaccess.org quoting **RFP/CHAI/PIP/11LAO5/6/7/8** in the subject line by 11.59 PM ICT on 19 August 2022. Responses will be shared via all RFP solicitation channels, as well as in email reply.

Quotations must be submitted on or before 11.59 PM ICT on 29 August 2022 via the email laosprocurement@clintonhealthaccess.org quoting **RFP/CHAI/PIP/11LAO5/6/7/8** in the subject line. Should your submission exceed 2Mb and cannot be sent by email, send an email to request an upload link with the subject 'Requesting upload link' to laosprocurement@clintonhealthaccess.org

Quotations submitted after the deadline will not be considered. The Supplier is expected to have substantial capacity to carry out installation and commissioning work at the four sites simultaneously.

Terms and conditions

Delivery Terms [INCOTERMS 2020]	DAP
Customs clearance and Duties of Material, if needed, shall be done by:	CHAI, in coordination and cooperation with vendor

Project site	Attapue Provincial Hospital; Bokeo Provincial Hospital; Khammouan Provincial Hospital; Xainyabouli Provincial Hospital
Site visit	For appropriate assessment of the existing infrastructure, the bidder organizations may visit the hospital site. Please contact laosprocurement@clintonhealthaccess.org to organize the visit. The interested bidder may inspect the locations where the services are to be rendered during 9.00 AM TO 3.00 PM on all working days till last date of sale of RFP as given in the schedule. CHAI shall not be liable for any expenditure incurred in such inspection(s).
Project Duration	Scope of project must not exceed 90 days from date of award
Preferred Currency of Quotation	United States Dollars
Warranty	5 years (see Annex B)
Deadline for the Submission of Quotation	29 August 2022
All documentations, including catalogs, instructions, and operating manuals, shall be in this language	English
Documents to be submitted	<ol style="list-style-type: none"> 1. Completed Annex A and Annex B for each facility in separate folders 2. Legal Documentation (Business Registration and Tax Clearance) to operate in home country applicable to both local and international supplier, Business Registration, Tax Certificate (this is in addition to completed vendor details in Annex A). If documents are not in English, please provide translation.
Payment Terms	100% after supply and inspection preferred but other terms can be negotiated
Liquidated Damages	1% of total contract amount for each day of delay and maximum of 30 days after which contract will be terminated
Evaluation Criteria	<ol style="list-style-type: none"> 1. Technical responsiveness/full compliance to requirements and lowest evaluated price 2. Acceptance of project period 3. Full acceptance of the PO/Contract General Terms and Conditions
Type of Contract to be Signed	Purchase Order

Special conditions of Contract	Failure to comply with delivery date above shall be a basis for cancellation. Forfeiture of bid security if submitted with the bids if applicable. The Supplier is expected to carry out installation and commissioning work at the four sites simultaneously. CHAI reserves the right to select any supplier.
Proposal validity	90 days
Conditions for Release of Payment	Passing Inspection/Verification of Supplies Written Acceptance of Goods based on full compliance with RFP requirements by the end user
Annexes to this RFP	<input checked="" type="checkbox"/> Product quantities, vendor details, and delivery location (Annex A) for each facility <input checked="" type="checkbox"/> Technical specification (Annex B) for each facility <input checked="" type="checkbox"/> Code of conduct (Annex C)
Contact Person for Inquiries (written inquiries only)	All queries must be sent to laosprocurement@clintonhealthaccess.org

Annex A: Products information, vendor details, and shipping requirements

Products information and delivery location is found in sheets 1 and sheet 2 of Annex A. Vendors will submit a BOQ with an itemized list of pipeline components via this [link](#) – download the Annex A for each facility, complete, and include in your application for each facility separately. If you are unable to access this link, please contact us via laosprocurement@clintonhealthaccess.org and we will email the documents to you. **Please submit separate Annex A for each facility.**

Annex B: Technical Specification

Technical specifications for items can be found via this [link](#) – download the Annex B for each facility, complete, and include in your application for each facility separately. If you are unable to access this link, please contact us via laosprocurement@clintonhealthaccess.org and we will email the documents to you. **Please submit separate Annex B for each facility.**

Annex C: CHAI code of conduct for suppliers

The CHAI code of conduct for suppliers is a minimum set of requirements that suppliers must meet to qualify to do business with CHAI and remain in good standing with the organization. Please read the document via this link [CHAI Code of Conduct for Suppliers](#) and apply for this solicitation only if your organization can comply with these requirements.